

# **Burrator Parish Council**

## **Minutes of a Meeting of the Parish Council**

### **held on Thursday 28<sup>th</sup> November 2024**

### **At Walkhampton Memorial Hall**

**Councillors present:** Cllrs, F Glanville, Palmer, Burbage, Wills, Armon Paskins, R Glanville Armon, T Rowe and Clifford

**Also present:** Katharine Griffiths (Parish Clerk) 2 members of the public and WDBC Cllr West

**Absent:** Cllrs France, Radmore and Milne

The meeting was opened by Cllr F Glanville at 7.30pm

**1. Apologies for Absence.**

Apologies were received and accepted from Cllrs France, Milne and Radmore.

**2. Declarations of Interest.**

None declared.

**3. To consider co-option**

One member of the public had submitted an application for co-option. They spoke briefly about their background and interests.

It was agreed by vote that they would be co-opted to Meavy ward.

Cllr Michael Rowe was welcomed to the council; the clerk will send the relevant paperwork to them before the next meeting in January.

**4. Minutes of the Parish Council Meeting held on 31<sup>st</sup> October 2024**

It was proposed by Cllr Palmer and seconded by Cllr Armon and agreed by the council that the minutes be agreed as a true record.

**5. Matters arising from the Minutes 31<sup>st</sup> October 2024**

The clerk will follow up with South West Water and Rebecca Smith MP.

**6. Planning Committee**

No applications to consider.

**7. Finance & General Purposes Committee**

**a. Bills for Payments**

It was proposed by Cllr R Glanville seconded by Cllr Wills and **agreed** by the members present that the list of bills would be paid.

Payments to be made:

Payment	Amount
Tree Work – Meavy	£300.00
Walkhampton Hall Hire	£53.00
Meavy Hall Hire	£32.00

**b. Bank reconciliation.**

Carried forward to finance meeting.

**8. The Royal Oak Inn Committee**

All is fine at the moment and the committee are arranging an inspection for January.

**9. Burrator Events**

Nothing Further.

**10. Burrator Beacon - <http://burrator.gov.uk/burrator-beacon/>**

The winter edition will be available for distribution this weekend.

**11. Reports from outside bodies**

Cllr West gave an update, which is attached.

**12. Parish Property**

**a.** To include a new noticeboard in Dousland

The location of the noticeboard was discussed. The clerk will ask the Burrator Inn if it is possible for the noticeboard to be placed on their land.

**b.** To consider the "Bench" policy.

The policy had been circulated prior to the meeting. The policy was agreed with the condition a deposit being paid to dispose of the bench if it is beyond repair and the applicant does not remove it.

**c.** Concern was raised with regard to the ground maintenance contract and work not being carried out.

It was proposed by Cllr Burbage that the contractor provide photos of the work that he has carried out this was seconded by Cllr Rowe and agreed by the council.

**13. Highway matters**

Issues can be reported using the link below.

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/>

**14. Correspondence**

**a.** An email has been received regarding the Helen Rowett memorial garden and has been circulated to members. It was agreed that the new sub-committee would respond. Cllr Armon offered to attend the meeting with the ecologist.

**15. Urgent additional business, by leave of The Chair**

Cllr R Glanville talked about Emergency Planning especially regarding the SWRT, the clerk will invite a member of Devon communities to the next meeting.

**16. Dates of next meeting.**

There will be no meeting on the 12<sup>th</sup> December.

The meeting dates for next year will be circulated.

Signed

Date

Meeting Finished at 21.10

## **District Councillor Report Burrator Parish Council 28<sup>th</sup> Nov 24.**

1. I have followed up on the vacant plots at King's Tor. On the Land Registry site there are 9 plots listed but numbers 1,2,3,8&9 are still down as 'Land on the South Side of the Old Chapel'. All were sold for £80,000 each in May 2022. For further details you need to go through a pay wall.
2. **Winter Fuel Allowance:** Withdrawal for pensioners not on Pension Credit. West Devon was looking to support all pensioners through advice and support regarding their options, but especially checking for eligibility for Pension Credit, as it was recognised many do not realise, they may be eligible for it or do not feel they should apply. CAB will be utilised to help support this including making sure that those eligible apply for Council Tax relief and Household Support Grants. On top of our Home Upgrade grants for heating. A letter from the Leader will be sent to the Chancellor expressing our concerns.  
**What are West Devon doing:**



The Cost of Living and Financial Support Officer will shortly be sending letters to pensioners who are currently receiving housing benefit and/or council tax reduction and whose income falls below the threshold to claim Pension Credit Guarantee Credit (PCGC).

The letter advises the resident to make a claim for PCGC as soon as possible and signposts them to the PCGC calculator and to organisations, including the Council, that can assist them with any questions or help complete an application form.

Pension Credit can be worth on average £3,900 per year and, from this year, it will automatically passport eligible pensioners to receive the Winter Fuel Payment. 21 December is the last possible date to make a successful backdated claim in order to receive the Winter Fuel Payment.

The Cost of Living and Financial Support Officer is also arranging drop-in sessions at local libraries to try to reach residents that may need additional financial help. As soon as we have confirmed dates and locations we will provide Members with a further update.

There will be many more residents that could potentially be entitled to claim PCGC who may be struggling with their energy costs. We would like to identify and help these residents, but unfortunately we don't have the data.

### **How can you help?**

As Members you may be aware of residents in your ward that are struggling financially and we have set up an email address ([support.vulnerability@swdevon.gov.uk](mailto:support.vulnerability@swdevon.gov.uk)) for you to refer their details to us.

To help us identify them, please can you provide their name, address and contact telephone number and confirm that you have obtained permission from the resident to pass on their details.

This could be anyone that is struggling financially, they don't have to be pensioners, although we do want to identify all pensioners that may be entitled to PCGC and not currently claiming.

## Cost of Living update report

Officers will also be bringing a Cost of Living update report, which will include proposals for the next Household Support Fund, to the November meeting of the Hub Committee.

### 3. New reports of parking scam

There is a Parking Charge Notice (PCN) scam text message going around which leads to a copycat government website.



Copycat websites aim to earn your trust by copying official organisations and known brands, often government bodies, transport companies or couriers.

Typically, these scams charge people a fee for something they can do for free or tell them they have something wrong and need to pay a fine to avoid further payments or even legal action.

Please be advised that we do NOT notify residents of a PCN via text. A PCN will be either attached to a vehicle or sent via post. More information can be [found on our website](#).

Residents should avoid clicking on any links from unknown numbers. If they are ever unsure if a text or letter thought to be from us is real, they can [contact us](#) to check.

If they believe they have been a victim of this scam, they can report the matter to [Action Fraud](#) or call 0300 123 2040.

Emma Widdicombe | Principal Assets Officer

4. **Traffic Notices Mon/Tuesday 16/17<sup>th</sup> Dec** Walkhampton Rd to Knowle Terrace- Gas mains work.

#### 5. Grants:

**Please find below some funding which maybe of interest to your organisations/groups and communities the deadlines are up and coming so please share this information as soon as possible to your communities so they have ample time to apply for these grants, as we know they take a lot of time and effort to apply for and it would be great to see areas in Devon getting these grants for their residents.**

## Rural England Prosperity Fund Grants Update

There's still time for businesses and community groups to tap into funding from our REPF Grants and we would appreciate any support you can offer by helping to promote them to your communities across West Devon.

We've also changed the Community Resilience Grant element to now offer up to 100% funding towards eligible capital expenditure schemes.



If you know of any businesses or community groups that would be interested, please email us as below and we will be happy to contact or visit them to help with their applications.

The final deadline for us to receive completed applications is Friday 13 December, but we may need to close the scheme earlier due to demand.

The businesses email is: [BusinessGrants@swdevon.gov.uk](mailto:BusinessGrants@swdevon.gov.uk)

The community groups email is: [CommunityGrants@swdevon.gov.uk](mailto:CommunityGrants@swdevon.gov.uk)

You can [visit the website here](#).

**Nita Jarram | Senior Economic Support Officer**

### **Electricals Recycling Fund**

<https://www.devon.gov.uk/fundingnews/fund/material-focus-erf/>

Material Focus provides grants for projects that make it easier for people to repair, donate or recycle their old electricals.

A total of £750,000 is available to support two types of projects:

Growing existing services – grants of up to £100,000 for projects that grow existing collection methods for small electricals. This could be community drop points, adding cages under refuse collection vehicles, bring banks/WEEE banks.

Innovating new methods – grants of up to £50,000 to come up with new approaches to repair, reuse and/or recycle electricals, such as collection points and drop-offs at post offices, supermarkets, shopping centres or collection of waste electricals using the return journey/spare capacity from parcel deliveries.

A range of registered organisations can apply, including charities, local authorities, waste partnerships, private waste contractors, other private companies and compliance schemes.

#### **Focus of fund/fund aims:**

Grants to encourage the repair, re-use and recycling of unwanted electrical items

**Can apply at any time**

### **Growing Communities Fund**

<https://www.devon.gov.uk/fundingnews/fund/growing-communities-fund-3/>

Grants are available from the Growing Communities Fund to projects that support Devon communities wishing to build self-reliance, tackle hardship such as food and fuel inequality, improve mental health and wellbeing or address loneliness and isolation.

The Growing Communities Fund will commonly provide grant awards of between £500 and £1,000. You can apply for up to £3,000 if you feel you have an exemplary project and are able to accept payment in arrears.

Schemes that are eligible for funding can be new initiatives responding to an identified need, as well as those that link to established work but use innovation to improve efficiency and provision or reach a wider audience.

Applications for grant funding can be made by:

- Not for profit, voluntary or community groups, registered charities or social enterprises that are providing services or activities for the benefit of people and communities in Devon (at least 75% of beneficiaries need to be in the administrative area of Devon County Council)

- Parish or Town Councils, where the project or activity has a clear benefit to the local community and is not replacing statutory provision
- Schools, where the project or activity has a clear benefit to the wider community over and above statutory provision
- National charities, where there is a local branch that is managed locally and has its own bank account
- Churches or church groups, where the project or activity has a clear benefit to the wider community and is not promoting a specific religion or worship
- Community Interest Companies (CICs), limited by guarantee without share capital (further conditions apply: see website for details)

Focus of fund/fund aims:

Grants for innovative community projects to build self-reliance, community resilience and improve mental health and wellbeing

Application deadline:

Funding is to be used or allocated before 28 February 2025: the scheme will close sooner if the funding has been spent

### **Nature Hubs Fund**

<https://www.devon.gov.uk/fundingnews/fund/nature-hubs-fund-2/>

Hubbub is inviting applications from community groups that want to bring nature closer to people. The funding comes from the Starbucks 5p cup charge and is for community green spaces that are accessible to the public.

There are two funds:

**Nature Hubs Fund** – groups can apply for grants up to £6,000 to create or enhance community-led green spaces

**Top-up grants** – if you have received Nature Hubs funding before you can apply for a top-up grant up to £3,000 for the same project site

Hubbub is looking to fund projects that increase access to and bring people together in nature, upskill community members and reach people that do not currently access green spaces.

Project locations must be within 5km of a Starbucks store and have a space that is regularly accessible to the public.

Constituted community groups, registered charities, CICs and businesses can apply. Applications are not accepted from local authorities, schools, sole traders or individuals.

Focus of fund/fund aims:

Grants to help set up or improve publicly-accessible green spaces near to Starbucks stores

Application deadline:

29 November 2024

### **Access Foundation**

<https://www.devon.gov.uk/fundingnews/fund/access-foundation-2/>

Access Foundation

One of the key aims of the Access Foundation is to mitigate the digital divide by making computing facilities, support and learning available to disadvantaged and

vulnerable people. To support this aim, the foundation provides grants to not-for-profit organisations that are committed to mitigating the digital divide.

Applications are accepted from registered charities, not-for-profit organisations (including Community Interest Companies (CICs) that are limited by guarantee but excluding CICs limited by shares). Organisations with a strong connection to the Access Foundation – either through their ‘Charity of the Year’ initiative or through an emotional connection with a member of staff – will be favoured.

Grants will normally be between £25,000 and £100,000 and projects are generally expected to be completed within 12 months.

Focus of fund/fund aims:

Support for charities that are helping to bridge the digital divide

Application deadline:

**Apply at any time**

Cllr Chris West 18/11/2024.