

THE PARISH COUNCIL OF BURRATOR

From the Clerk:

Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7EQ

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The Council is summoned to meet for the **Annual Meeting of the Parish Council** **At Walkhampton Memorial Hall** **on Thursday 30th May 2024 at 7.30pm**

Before the meeting commences, the public are invited to raise matters of public interest.

A G E N D A

1. Election of Chair - to include signing the declaration of acceptance of office.
2. Election of Vice Chair
3. Apologies for Absence
4. Declarations of Interest
5. Nominations to Committees & Outside Bodies
6. Minutes of the Full Council Meeting held on 25th April 2024
7. Matters arising from the Minutes 25th April 2024
8. Planning Committee
 - a. [0203/24](#) Garage entrance alterations to 2 garages fronting Merrivale View Road, Dousland, Yelverton
 - b. [0202/24](#) Replacement rear single storey extension, replacement windows and doors, installation of solar PV panels, proposed detached garage with external parking, and landscaping works at 1 Church View, Walkhampton, PL20 6JS
 - c. [0199/24](#) Excavation of soil to insert a low profile potable water tank at Agricultural Field (2259) Adjacent To Lovaton Brook, Yelverton,
9. Finance & General Purposes Committee
 - a. Bills for Payment – May
 - b. Bank reconciliation.
 - c. Insurance renewal
10. End of year accounts 2023/24 sign off :
 - a. To approve the end of year bank reconciliation for submission with the Annual Return 2023/24
 - b. To approve the Annual Governance Statement (Section 1) of the Annual Return 2023/24
 - c. Approve the Accounting Statements (Section 2) of the Annual Return 2023/24
11. The Royal Oak Inn Committee
12. Review of the Annual Parish Meetings.
13. Burrator Events
14. Burrator Beacon <http://burrator.gov.uk/burrator-beacon/>
15. Reports from outside bodies
 - a. Borough Councillors Report
 - b. DCC Councillor Report
16. Other reports
17. Parish Property
18. Highway matters – including DALC Connect event on 5th June
19. Correspondence
20. Urgent additional business, by leave of The Chair

Members unable to attend are requested to notify me.

Signed: ...*K Griffiths*.....Clerk to the Council.

Dated: 22nd May 2024