

THE PARISH COUNCIL OF BURRATOR

From the Clerk:

Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7EQ

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The Council is summoned to meet at
Meavy Parish Hall

On

Thursday 28th March 2024
at 7.30pm

For the purpose of transacting the business detailed below.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend.

Members of the public are invited to make representations in writing to their local Councillor or the Clerk or in person prior to the commencement of the meeting proper.

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Full Council Meeting held on 29th February 2024
4. Matters arising from the Minutes 29th February 2024
5. Planning Committee
 - [0116/24](#) Construction of a yard and manure store cover at Eggworthy Farm, Sampford Spiney, Yelverton, PL20 6LJ
 - [0058/24](#) Change of use and conversion of redundant agricultural barn to two bed residential unit and associated works at Barn Opposite Meavy Barton, Meavy, Yelverton, PL20 6PJ
6. Finance & General Purposes Committee
 - a. Bills for Payment – March
 - b. Bank reconciliation.
 - c. To consider that the Payroll provision will be undertaken by the clerk using HMRC Basic PAYE tools software as the current provider is retiring.
7. Burrator Events
8. Burrator Beacon <http://burrator.gov.uk/burrator-beacon/>
9. Reports from outside bodies
 - a. Borough Councillors Report
 - b. Other reports
10. Parish Property
 - a. To include a grit bin update.
11. Highway matters
 - a. To consider a stopping up notice for Whithill Farm (Letter Circulated)
 - b. To note that there will be surface dressing on Gratton Lane planned for Monday 15th April.
12. Correspondence
 - a. To include an email regarding Helen Rowett Memorial Garden (Circulated)
13. Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due to the confidential nature of the business to be transacted.
14. The Royal Oak Inn Committee
15. To resolve re-admittance of public and press to the meeting.
16. Urgent additional business, by leave of The Chair.
17. Date of next meeting.

Members unable to attend are requested to notify the chair or myself.

Signed: ...*K Griffiths*.....Clerk to the Council.

Dated: 20th March 2024