

Burrator Parish Council

Minutes of a Meeting of the Parish Council

held on Thursday 27th April 2023

At Walkhampton Memorial Hall

Councillors present: Cllrs Paskins, Radmore, F Glanville, Palmer, Crewe and Milne

Also present: Katharine Griffiths (Parish Clerk) and two members of the public.

Absent: Cllrs R Glanville, Brunsdon, Stribley, Balkwill, Ayres Wills, Scrivener and France.

Open session before the meeting opened:

The meeting was opened by the chair Cllr F Glanville at 7.50pm

1. Apologies for Absence.

Apologies were received from Cllrs R Glanville, Brunsdon, Stribley, Ayres, Wills, Scrivener and France.

2. Declarations of Interest.

Cllr F Glanville declared a personal interest in item 5.

3. Minutes of the Full Parish Council Meeting held on 30 March 2023

There were two typos corrected. It was proposed by Cllr Paskins, seconded by Cllr Milne that the minutes be accepted as a true record, this was **agreed** by the members present and the minutes signed by the chair.

4. Matters arising from the Minutes 30 March 2023

One matter was raised as to whether there had been sufficient nominations for the election for the council to be quorate. It was confirmed by the clerk that there had been sufficient nominations.

5. Planning Committee

0150/23 - Loft conversion, porch and internal alterations, Kerdhyn Burrator Road, Dousland, Yelverton, Devon, PL20 6NF

After a short discussion it was decided that there were no objections to the application.

6. Finance & General Purposes Committee

a. Bills for Payment

The clerk advised that there was one additional payment for the ground maintenance contract.

It was proposed by Cllr Paskins, seconded by Cllr Milne and **agreed** by the council that the circulated bills would be paid.

A list of the payments is below.

Payment	Amount
Payroll	£855.60
Meavy Parish Hall Hire	£32.00
Walkhampton Hall Hire	43.00
WDBC Bin Emptying	95.47

AWL – Annual Service of monitoring equipment ROI	117.60
DALC annual membership	388.50
Inland Revenue VAT return	1111.30
P Harvey, ground maintenance	629.98
TOTAL	£3229.45

b.Bank reconciliation

Carried forward to next meeting.

It was proposed by Cllr Palmer, seconded by Cllr F Glanville and agreed by the council that the item for the Royal Oak Inn was conducted under part 2. Therefore Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, it was resolved to exclude the public and press due to the confidential nature of the business to be transacted.

7. The Royal Oak Inn Committee

A letter is being sent with regard to the location of the bins.

A discussion was held around the lease. It was proposed by Cllr Paskins that further discussion was had after the 4th May, this was seconded by Cllr Milne and agreed by the members present.

*To resolve re-admittance of public and press to the meeting.
This was resolved no member of the public re-entered.*

8. Burrator Events

Nothing to be discussed.

9. Burrator Beacon - <http://burrator.gov.uk/burrator-beacon/>

The next edition is due shortly.

The new editor has been appointed and will be invited to meet with a few councillors to discuss any ideas moving forward. The council will have over sight of the first few editions.

10. Reports from outside bodies

Cllr Palmer asked what was happening with the WDBC election for Burrator Ward. Sadly, one of the candidates has died and therefore the election will be postponed as per the relevant legislation. That does mean that Burrator Ward will be without a borough councillor until the election is rescheduled.

As an update the election has now been set for the 15th June.

11. Parish Property

Nothing further.

12. Highway matters

The highlighted issues are currently with the highways officer, the clerk will make contact with regard to any updates.

13. Correspondence

The clerk should receive correspondence from Nick Shutt regarding left over funds from the Warm Home events.

14. Urgent additional business, by leave of The Chair

The chair raised the issue of Snow Wardens, there have been a few volunteers that have come forward, which is much appreciated.

Draft minutes for approval

The clerk raised an issue with regard to the date of the annual parish meeting. Unfortunately, one Cllr did not get the election paperwork in on time and would like to be co-opted as early as possible to enable them to stand as a parish representative for DNPA. This would require the APM being held on Tuesday 9th May, the meeting would be kept to the required items for the APM.

The Meeting was closed at 20.46

Signed F Glanville

Date 18/5/2023