

# **Burrator Parish Council**

## **Minutes of the Annual Meeting of the Parish Council held on Thursday 26<sup>th</sup> May 2022. At Meavy Parish Hall**

**Councillors present:** Cllrs Paskins, Brunsdon, Glanville F, France, Stribley, Palmer, Wills, Ayres, Balkwill, Radmore and Glanville R.

**Also present:** Katharine Griffiths (Parish Clerk), and WDBC Cllr Moyse

**Absent:** Cllr Milne, Scrivener, Hopson and DCC Cllr P Sanders.

Cllr Paskins opened the meeting at 8.20pm

### **1. Election of Chair**

Two counsellors were proposed for the position of chair. Cllr Brunsdon was proposed by Cllr Wills and seconded by Cllr Balkwill. Cllr F Glanville was proposed by Cllr Palmer and seconded by Cllr France.

A vote was held and Cllr F Glanville was elected as chair for the forth coming year.

### **2. Election of Vice Chair**

It was agreed that Cllr Brunsdon would be the vice chair for the forth coming year.

### **3. Apologies for Absence.**

Apologies were received from Cllrs Scrivener and Milne. It was noted that Cllr Hopson had resigned forthwith, thanks was given for his work whilst on the parish council.

### **4. Declarations of Interest – to include a reminder for all councillors to check they are up to date.**

None, other than recorded in the register. All councillors were reminded to check that their declarations of interest are up to date.

### **5. Nominations to Committees & Outside Bodies**

It was agreed for all members to remain on the planning committee, with the exception of councillor R Glanville that could be a conflict of interest with his position at DNPA.

it was also agreed for all members to sit on the finance and general purposes committee as these are generally held after planning committees and the majority of members will be present.

### **6. Minutes of the Meetings held on 28th April 2022**

There were two minor amendments in section 12. It will be clarified that the green is to be cut but not the wildflower area. The additional wording of “seeded in autumn” will be added.

### **7. Matters arising from the Minutes 28th April 2022**

the repairs required to the bridge at Callisham Cross have not been carried out yet by DCC highways. The clerk will raise the matter again with them.

## **8. Planning Committee**

### **a) 0149/22 - Proposed garden machinery store and tool shed to private dwelling at Yennadon House, Iron Mine Lane, Dousland**

The above application was duly considered and the committee raised no objections to the development.

### **b) 0166/22 - Erection of agricultural storage building at Davytown, Road From Criptor Cross To Davytown, Sampford Spiney.**

The application was discussed, it was felt that the development was disproportionate for its use. It was proposed by Cllr Wills that the application was refused this was seconded by Cllr Ayres and agreed by the council. It was noted that Cllr Brunsdon abstained from voting.

## **9. Finance & General Purposes Committee**

### **a. Insurance renewal**

It was proposed by Cllr R Glanville that the insurance quote be accepted this was seconded by Cllr Wills and agreed by the council.

### **b. Bills for Payment**

It was proposed by Cllr R Glanville, seconded by Cllr Stribley and agreed by the council that the circulated bills would be paid.

It was also requested that those members that are signatories on the account register for Internet banking so they are able to authorise payments. Currently there is only one member that is able to authorise the payments which can cause difficulties when they are away.

### **c. Request from Sheepstor PCC for a grant towards their grounds maintenance for 2020 and 2021.**

It was proposed by Cllr Glanville, seconded by Cllr Wills and agreed by the council that the payment would be made.

## **10. End of year accounts 2021/22 sign off :**

### **a. To approve the bank reconciliation for submission with the Annual Return 2021/22**

### **b. To approve the Annual Governance Statement (Section 1) of the Annual Return 2021/22**

### **c. Approve the Accounting Statements (Section 2) of the Annual Return 2021/22**

It was proposed by Cllr R Glanville that item 10 was deferred to the Finance Committee for consideration prior to being agreed by the full council. This was agreed by the council.

## **11. The Royal Oak Inn Committee update.**

Cllr Brunsdon gave an update. Unfortunately there has been a delay with a repair to the cobbles as the contractor is having difficulty getting hold of the correct stones. The clerk will contact the contractor to find out the current situation.

Concerns were raised again with regards to the hours that's the inn is open. There are locals wishing to use the pub but unfortunately it has been closed on a number of occasions.

## **12. Burrator Events**

It was raised that a commercial running event will be taking place around Burrator reservoir on the 24th June. For which DCC have granted a road closure order between the hours of 5:00 PM and 9:00 PM.

## **13. Burrator Beacon - <http://burrator.gov.uk/burrator-beacon/>**

It was noted that the changes in councillors would need to be in the next issue.

## **14. Reports from outside bodies**

Cllr Moyse gave a brief report. WDBC - The problems with the waste collections seem to be getting better. If there are any issues please report them. Cllr Moyse asked About the situation with Ukrainian refugees potentially coming to the area. Cllr F Glanville commented that unfortunately the original group intending to come have found other arrangements. However a different group are looking into the possibility of coming to the area. The arrangements through the diocese have been very well organised.

## **15. Public Relations**

Nothing Further

## **16. Parish Property**

### **a. Defibrillator Maintenance**

The defibrillators are currently all in working order.

### **b. Update on Wildflower Areas**

Unfortunately there have been a few issues with the grounds maintenance contractor cutting the areas that had been seeded. they had been instructed not to cut these areas and they will be reminded again.

### **c. Update to the repair of the Jubilee seat at Burrator Road, Dousland.**

The clerk has approached a few contractors but unfortunately has been unable to obtain a quote at this stage. A number of other contractors will be contacted.

## **17. Parish plan update.**

It was suggested that a copy of the plan was sent to DNPA and WDBC for information.

Consideration was given as to whether the plan needed formally adopting. It is still considered that many of the actions are aspirational and may not be achievable. It was felt that the council were working through the plan and taking action where possible.

## **18. Highway matters**

The sign at the Lynch is still down and has not been repaired as yet. Nor has the bridge at Sheepstor. The clerk will report these once again to the highways department. There are a number of issues within Walkhampton and it would be useful for the new highways officer to meet to discuss the problems, the clerk will invite the new highways officer to meet.

## **19. Correspondence**

### **a. Email from Meavy Parish Hall Trustees.**

A letter from the hall trustees has been received and circulated for information. After a short discussion it was felt that there were still issues and it would be useful for the in and out signs to be reinstated. It was also noted that as yet a copy of the constitution has not been received.

Draft Minutes Subject to Approval

**20. Urgent additional business, by leave of The Chair**

It was requested that the parish plan be a standing item on every agenda.

The Meeting was closed at 21.25pm.

Signed

Date