

THE PARISH COUNCIL OF BURRATOR

From the Clerk:

Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7EQ

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The Council is summoned to meet for the **Annual Meeting of the Parish Council** At **Meavy Parish Hall** on **Thursday 26th May 2022 at 7.30pm**

Before the meeting commences, the public are invited to raise matters of public interest.

A G E N D A

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. Declarations of Interest – to include a reminder for all councillors to check they are up to date.
5. Nominations to Committees & Outside Bodies
6. Minutes of the Meetings held on 28th April 2022
7. Matters arising from the Minutes 28th April 2022
8. Planning Committee
 - a. [0149/22](#) - Proposed garden machinery store and tool shed to private dwelling at Yennadon House, Iron Mine Lane, Dousland
 - b. [0166/22](#) - Erection of agricultural storage building at Davytown, Road From Cripton Cross To Davytown, Sampford Spiney.
9. Finance & General Purposes Committee
 - a. Insurance renewal
 - b. Bills for Payment
 - c. Request from Sheepstor PCC for a grant towards their grounds maintenance for 2020 and 2021.
10. End of year accounts 2021/22 sign off :
 - a. To approve the bank reconciliation for submission with the Annual Return 2021/22
 - b. To approve the Annual Governance Statement (Section 1) of the Annual Return 2021/22
 - c. Approve the Accounting Statements (Section 2) of the Annual Return 2021/22
11. The Royal Oak Inn Committee
12. Burrator Events
13. Burrator Beacon - <http://burrator.gov.uk/burrator-beacon/>
14. Reports from outside bodies
 - a. Borough Councillors Report
 - b. Other report
 - c. Public Relations
15. Parish Property
 - a. Defibrillator Maintenance
 - b. Update on Wildflower Areas
 - c. Update on the Jubilee Bench repairs.
16. Highway matters
17. Correspondence
 - a. Email from Meavy Parish Hall Trustees.
18. Urgent additional business, by leave of The Chair

Members unable to attend are requested to notify me.

Signed: ...*K Griffiths*.....Clerk to the Council.

Dated: 19th May 2022