

Draft minutes subject to approval

# **Burrator Parish Council**

## **Minutes of the Council Meeting held on Thursday 30<sup>th</sup> September 2021. At Meavy Parish Hall**

**Councillors present:** Cllrs Paskins (Chair), Scrivener, Stribley, Wills, Glanville F, Glanville R, Balkwill, Ayres, Milne, Palmer, Radmore, France and Hopson

**Also present:** WDBC Cllr Moyse and Katharine Griffiths (Parish Clerk)

**Absent:** Cllr Brunsdon and Wills

Cllr Paskins opened the meeting at 7.30pm

### **1. Apologies for Absence.**

Apologies were received from Cllrs Brunsdon and Wills

### **2. Declarations of Interest.**

There were no declarations of interest. Otherwise as recorded in the register.

### **3. Minutes of the Meeting held on 29<sup>th</sup> July 2021.**

The accuracy of the minutes were checked, there was one amendment on page 1 changing the R to and S in front of Hopson.

### **4. Matters arising from the Minutes 24<sup>th</sup> June 2021.**

There have been a few issues with the Burrator Beacon delivery this will be mentioned under another item below.

Councillor Palmer gave an update with regard to the railings on Meavy Green. He apologised for the delay in getting the work done and returning them to the green.

### **5. Planning applications to consider:**

#### **0494/21 Cresswell, Woodlands, Dousland to Extend hipped roof over attached garage; replace flat garage roof with the conversion of part garage to enlarge the kitchen/dining room.**

The application was considered and after due consideration Cllr Balkwill proposed that the application was supported this was seconded by Cllr F Glanville and agreed by the Council.

Under planning matters it was noted that application 407/21 for the demolition of part or all in a conservation area to create off-road parking, has been withdrawn. The applicant has commented that the planning officer had suggested that there was a available parking to purchase within village. Concern has also been raised about how the gates were opening. It is thought the applicant will submit an amended application in due course.

The sale of the garages in Church View have also caused concern. Due to the size of the garages they are unsuitable for vehicle storage and therefore it is not known what the intended use will be by the new owners.

*The chair was passed to Cllr R Glanville .*

## **6. Finance & General Purposes Committee**

### **a) Bills for Payment**

A list of proposed payments had been previously circulated by the clerk. The clerk commented that there was one additional payment which had been agreed at the previous full Council meeting, for a grant to Walkhampton PCC.

There was a discussion around the payment for bin emptying. The Clerk confirmed that it is the bin in Meavy. The cost has recently gone up and consideration was given as to whether the bin was necessary.

It was proposed by Cllr R Glanville, seconded by Cllr Scrivener and **agreed** by the Council that the payments would be made.

### **b) Bank Reconciliation**

The bank reconciliation was noted.

As the balance is looking considerably healthier than it has done recently it was proposed by Cllr Scrivener that the repair fund for the Royal Oak Inn was made up to £10,000. This was seconded by Cllr R Glanville and **agreed** by the Council.

### **c) To note the conclusion of the external audit**

The completion of audit has been circulated and was duly noted.

*The chair was passed back to Cllr Paskins.*

## **7. To discuss the responsibilities of the Royal Oak Inn committee.**

Councillor Balkwill highlighted that at the last ROI committee meeting there was some confusion over the responsibilities that the committee had and whether their authority could be overwritten by the full Council. The clerk has circulated a copy of the standing orders for information which details the responsibilities of the committee and when decisions need to be taken by full Council. A general discussion was held. This highlighted that there is still confusion around the understanding of the lease. It was felt that greater understanding of the lease was required for the committee and Council to fulfil their responsibility properly. It was proposed by Cllr Balkwill that a meeting be set up to go through the lease to help understand it better. This was seconded by Cllr Scrivener and agreed by the Council. The clerk will circulate the lease to those that do not currently have a copy and will arrange the meeting.

## **8. The Royal Oak Inn Committee**

There was nothing further.

## **9. To consider providing allotments within the parish.**

Cllr France has been approached by a number of residents in Walkhampton about providing allotments on part of the playing field by the village hall. It was felt that it could bring the community together. Interest has been shown by the school and there may be the possibility of having a sponsored plot. A discussion was held around the possibility, and it was generally felt that it was a good idea. It will be a matter for Walkhampton Village Hall committee and therefore it was proposed by Cllr F Glanville that the parish Council write a letter supporting the idea and requesting if they could investigate further. This was seconded by Cllr France and agreed by the Council. It was noted that there is a Walkhampton Village Hall committee meeting on Monday evening and if Cllr France is available will try to attend.

## **10. Burrator Events**

No current events to report.

The clerk has been contacted by a member of the public with regard to the community being unaware of large events that are taking place within the parish and causing disruption. Currently the Parish Council is not informed by West Devon or DNPA if an event is happening. WDBC Cllr Moyse commented that she has sent an email requesting information on the matter and is currently awaiting a response.

## **11. Burrator Beacon - <http://burrator.gov.uk/burrator-beacon/>**

The first hard copy of the Beacon has been printed. There have been some issues contacting the volunteers for delivery but hopefully this will all be resolved for the next issue. It has been noted that part of Burrator Road has dropped off the delivery round and will need to be included next time. It is hoped the majority of households have now received a copy and it is also on the website to be viewed.

## **12. Reports from outside bodies**

### **Cllr Moyse gave a brief report from the WDBC and DNPA**

DNPA are in the process of rejuvenating their byelaws, part of the reasoning is following the increased visitor numbers last year there is a need to protect the moorland. Some of the byelaws will stop campaigning in non-designated areas and will prevent motorhomes staying overnight. There is also a byelaw requiring dogs to be on leads during part of the year.

If anyone has any comments that they would like to make on the proposed byelaws please do so.

WDBC "A Plan for West Devon" the vision for the Borough for the next 20 years was unanimously adopted at full Council meeting last Tuesday and will be reviewed annually.

## **13. Public Relations**

There has been one comment that the minutes of the recent meetings are not on the website. The clerk apologised and will look into this and upload the necessary documents.

## **14. Parish Property**

### **a. Defibrillator Maintenance**

The pads on the defibrillator at Sheepstor had been replaced, and it is has been returned to use. All the other defibrillators are fine.

### **b. Noticeboards**

The three new noticeboards have been installed and thanks to Cllrs Wills and Brunsdon for liaising with the contractors.

### **c. Update on Wildflower Areas**

Carried forward to the next meeting

### **d. To consider producing a policy for the placement of memorial benches on parish land and within the parish.**

It has been noted that memorial benches have been becoming very popular and installed in a variety of locations in great numbers within the parish. Communication from Southwest Lakes Trust indicates that they will not be permitting further benches around Burrator at this current time. A discussion was held and it was proposed by Cllr Ayres that the general policy of the Council to discourage further memorial benches be adopted and that we

contact Maristow Estates, Southwest Lakes Trust and Dartmoor National Park Authority, to advise them of this. This was seconded by Cllr Hopson and agreed by the Council.

### **15. Parish plan**

It was resolved at the last meeting to formally note the findings of the community led plans for Burrator. The clerk will contact the relevant people to inform them of this. What should happen next and how the plan could be taken forward was discussed. It was suggested by the clerk that each councillor look at the plan and prioritise some of the actions to be taken forward. It was also noted that is not necessarily the responsibility of the Parish Council to take on all of the actions as it is a Community Led Plan.

### **16. Highway matters**

**To include a reminder to check written it and discuss additional grit and sand requirements.**

Cllrs were reminded to check their local grit bins and report them to Cllr Stribley all via the online system if they required refilling.

Cllr F Glanville commented that they used to be a grit bin at Church View but it is no longer there and was wondering if it was possible to have a replacement. The Clerk will make enquiries with the Highways Officer. However, DCC have previously indicated that they are not providing new bins but will only move one from somewhere else where it is no longer required.

### **17. Correspondence**

Nothing Further.

### **18. Urgent additional business, by leave of The Chair**

Cllr France enquired about the bus stop that used to be at the end of church view but is no longer there. Some elderly members of the community regularly catch the bus and currently have to walk up or down the hill to the allotted bus stop. The clerk will make enquiries with DCC and the bus company as to whether the stop can be reinstated.

The Meeting was closed at 21.56 pm.

Signed

Date