

Draft minutes subject to approval

Burrator Parish Council

Minutes of the Annual General Meeting held on Thursday 25th May 2017 at Walkhampton Memorial Hall

Councillors present: Cllrs Fisk, Powell, Legassick, Hopson, Landick, Moorhead, Paskins, Cole, Ellis, Aves, Glanville & Scrivener.

Also present: Mr S Gray, Burrator twinning Association, Mrs K Thomas, member of public & Mr Brian Wills, for Item 5.

Absent: Cllr D Cloke & Cllr D Moyse, Borough Councillors. Cllr Palmer.

Cllr Hopson welcomed everyone to the meeting at 7.30pm

1. Election of Chairman.

Cllr Hopson invited nominations for Chairman. Cllr Scrivener nominated Cllr Hopson and this was seconded by Cllr Legassick. All Councillors were in favour and there were no other nominations. Cllr Hopson accepted and continued as Chair.

2. Election of Vice Chairman

Cllr Scrivener nominated Cllr Cole and this was seconded by Cllr Fisk. All Councillors were in favour and there were no other nominations. Cllr Cole accepted and continued as Chair.

3. Apologies for Absence.

Borough Councillors Moyse & Cloke.

4. Declarations of Interest.

None. Otherwise as recorded in the Register.

5. Co-Option of Councillor.

Cllr Hopson welcomed Mr Wills to the meeting and request that he left the room for the discussion of co-option. Mr Wills left the meeting hall and Councillors discussed his application for co-option. It was agreed by all that Mr Wills should be co-opted onto the Meavy-Dousland Ward for the Parish Council. Mr Wills was invited back into the meeting to join the Parish Councillors. Cllr Hopson reminded all that Cllr Wills could speak on any matter but not vote until the relevant paperwork has been filed at West Devon Borough Council.

6. Nominations to Committees and Outside Bodies.

Councillors discussed and agreed that Cllr Wills should join the Royal Oak Inn Committee. Cllr Powell advised that she does not receive the draft Burrator Beacon for proof reading and the Clerk was requested to check her email address with the Editor. Cllr Powell also advised that she should have been removed from the Social Media post some time ago. The Clerk advised she will amend the list and circulate.

- 7. Standing Orders.**
There were no matters raised.
- 8. Minutes of the meeting held on 27th April 2017.**
The minutes were signed as accurate.
- 9. Matters arising from the Minutes of 27th April 2017.**
Item 4 It was noted that there was no progress on finding out who owns or is responsible for the maintenance of Lowry Car park.
Item 4 It was noted that DNPA advise that they cannot take any enforcement action with the Developer over the hedge outside The Leat, as too much time has lapsed with no complaints made previously.
Item 15 Cllrs reported that the cork boarding in a couple of notice boards is failing.
Item 12 It was noted that the BT box at Dousland is being removed entirely. Cllr Legassick advised that the Cann Bros had placed a new boulder at Cadover Bridge for the boundary sign and had also carried out works to the boulder at Dousland on the B3212.
- 10. Planning Committee.**
a) Minutes of the meeting held on 18th May 2017.
Cllr Moorhead presented the minutes and these were noted.
- 11. Finance & General Purposes Committee.**
a) Bills for Payment. The Clerk presented the bills for payment. The grass contract was briefly discussed. Proposed Cllr Scrivener Seconded Cllr Cole.
b) Financial Statements. The Clerk advised that these would be available at the next meeting as the monthly bank statement had not yet arrived.
- 12. The Royal Oak Inn Committee.**
a) Minutes of the meeting held on 18th May 2017.
Cllr Cole presented the minutes of last meeting and these were noted. Cllr Cole advised that the Ecological survey was due to be carried out the next day. It was agreed to check with the tenant at the Annual Inspection and clarify the age of children permitted in the bar. It was also noted that the windows are being priced up for possible replacement after the works to the trusses are complete.
- 13. Burrator Beacon.**
Cllr Ellis advised that the Beacons were at the Post Office ready for distribution.
- 14. Reports from Outside Bodies.**
a) Borough Councillors Report. No reports.
b) Any other reports. No reports.
- 15. Public Relations.**
a) Social Media Updates.
None.
- 16. Parish Property.**
Cllrs discussed the notice boards and agreed that the current cork is too thin. After discussion on suitable replacement materials, it was agreed to continue with a thicker hard wearing cork and Cllr Legassick agreed to look into

sourcing this. It was noted that Cllr Moorhead's husband would be carrying out a small repair to the Dousland Post Office notice board.

The Clerk advised of an email from the organiser of the Meavy Oak Fair and that they request permission to erect two marquees on Meavy Green for the long weekend and leave up until the weather permits them to be packed away dry. This was agreed and the Clerk was asked to respond.

It was noted that repair to the collapsed wall at the Helen Rowett Memorial Park was now underway.

17. Highways

It was noted that the Lovaton signpost was still lying in the gorse bushes at Lynch Hill. The Clerk was asked to request the contractor cut the bushes around the seat at Redhill and to cut back the grass around the Dousland Boundary sign.

Cllrs commented that the road surface on the B3212 is now very poor particularly through the narrows, with vehicles travelling around pot holes to the other side of the road.

18. Correspondence.

The Clerk advised of the request from Walkhampton Memorial Hall for the payment of the pledged further grant of £2250. Cllr Scrivener requested that the Finance Committee consider a forecast of the year ahead to assist determining when this payment should be made.

19. Urgent additional business, by leave of the Chair.

None.

The Meeting was closed at 8.20 pm.

Signed

Date