

Draft minutes subject to approval

# **Burrator Parish Council**

## **Minutes of the remote Council Meeting held on Thursday 28<sup>th</sup> January 2021. via Zoom**

**Councillors present:** Cllrs Paskins, Glanville R, Scrivener, Balkwill, Stribley, Wills, Hopson and Brunsdon.

**Also present:** Cllr D Moyse, West Devon Borough Councillor. Katharine Griffiths (Parish Clerk) and one member of the public

**Absent:** None

Cllr Paskins opened the meeting at 7.33pm

1. **Apologies for Absence.**  
Cllrs Mechan, Glanville F, Ayres and Palmer
2. **Declarations of Interest.**  
There were no declarations of interest. Otherwise as recorded in the register.
3. **Minutes of the Meeting held on 26th November 2020.**  
Accuracy of the minutes: On page 3 two spelling mistakes were amended.  
Other than the above amendment the minutes were agreed as a true record.
4. **Matters arising from the Minutes 26th November 2020.**  
There is currently no further feedback regarding the Parish Plan at this current time.
5. **Planning Committee**
  - a) **Minutes of the meeting held 14th January 2021**  
Cllr Brunsdon summarised the meetings minutes and the one application that was considered, for 20 solar panels at Moorland House. Refusal was recommended as it might set a precedent for solar panels being installed on the ground.  
There is an invitation to attend the Dartmoor Plan Examination in March if any Cllr would like to attend.
6. **The Royal Oak Inn Committee**
  - a) **Minutes of the meeting held 21st January 2021**  
**Due to the presence of the West Devon Borough Cllr and a member of the public the minutes** will be discussed under Part 2 at the end of the meeting.
7. **Finance & General Purposes Committee**  
Cllr R Glanville summarised the meeting. It is noted that since the meeting there has been an application from Sheepstor PCC for a grant towards the grass cutting. This will be considered at a future meeting.

**a) Bills for Payment**

It was proposed by Cllr R Glanville, seconded by Cllr Brunsdon and agreed by full council that these payments be made.

**b) Financial Statements**

The financial statement had been circulated by the clerk prior to the meeting. The current financial position was discussed and noted.

**c) To agree the Parish Precept for 2021-2022**

The amount of the precept has been discussed at a previous Finance Committee meeting. It was proposed by Cllr Scrivener that the precept request should be £22,000; this was seconded by Cllr Balkwill and approved by the council. The clerk will submit the request to West Devon Borough Council.

**d) To agree the schedule of work for the ground's maintenance tender.**

The ground maintenance contract is due for tender. The schedule of work had been circulated prior to the meeting. Cllr Brunsdon suggested that some of the areas are laid to wildflowers as an alternative to being cut on a regular basis which would reduce maintenance costs and encourage biodiversity.

After a discussion it was proposed by Cllr R Glanville that the contract would be let for one year. A working group would be established to look at the different areas and establish a plan for wildflower areas, with the intention of the plan being implemented in 2022. If appropriate the grounds maintenance contract could be extended to incorporate the wildflower areas. This was seconded by Cllr Brunsdon and agreed by the council.

**8. To discuss the issues and disruption caused by the recent snow fall.**

**- To agree two councillors to represent the council at future Multi-agency meetings in initiated by Dartmoor Forest Parish Council.**

Cllr Paskins has circulated a report from his attendance at the Dartmoor Forrest PC meeting. It had been agreed that a multi-agency meeting would be arranged by Dartmoor Forest PC and that Burrator PC will be invited to attend.

It was noted that there have also been a number of articles in the Tavistock Times, these have been circulated.

**- To discuss grit and grit bin provisions.**

With the recent icy conditions, it has been noted that some of the grit bins need refilling. These can be reported on the DCC website. Some bins are not marked on the map, these can be reported to the Highways Officer.

There have been some issues in Lovaton, and some salt will be delivered to an individual.

Cllr Scrivener commented that there has been a lack of salt bags on higher ground around Sheepstor and Lovaton. The clerk will enquire of the DCC Highways Officer as to why this has happened this year.

Cllr R Glanville commented that he has a large number of sand/grit bags if anyone needs them.

**8. Burrator Events**

Nothing at this current time.

**9. Parish Plan Steering Group**

The clerk will make enquires as to an update.

**10. Burrator Beacon**

Will remain on-line at this current time.

It was questioned as to how many people are actually looking at it on-line.

There has been a large number of hits on the Facebook link to the Beacon which would indicate it is being viewed.

The web address of the Burrator beacon will be put on the agenda to inform parishioners.

**11. Reports from outside bodies**

**a) Borough Councillors Report**

Cllr D Moyle gave a short report. West Devon is moving up the table of coronavirus cases, this is being looked into by officers. The budget for 21/22 has been agreed but will need to go to the full council for approval.

Nominations are now open for the Park Protector Awards 2021, which recognise the efforts of staff and volunteers in National Parks. Names of any nominees can be passed to Cllr Moyle. Cllr Moyle raised the issue of flooding in Walkhampton. The drain by the garage is pumping out water. This could be due to a number of reasons. This is not helped by the water table being high. Cllr Paskins has reported the issue to the DCC Highways Officer.

**b) Any other reports**

No further reports

**12. Public Relations**

Cllr Scrivener reported that a lady from Sheepstor is campaigning about the number of poo bags left around the reservoir many hanging from trees.

It was considered as to whether the Parish Council should get involved and possibly provide dog waste bins. There would be an initial cost and an ongoing emptying cost.

The clerk will write to the SW Lakes Trust with regard to the issue and ask whether the staff at the centre could provide information to visitors about the problem and whether they could provide bins.

**13. Parish Property**

**a) Defibrillator Maintenance**

All well at the moment. The clerk will check that all the defibs are being checked and reported.

**b) Dousland Notice Board update.**

This is currently on hold due to a hibernating bat. The owner has been informed.

**14. Highway matters**

Cllr Scrivener highlighted that the drains are blocked in Sheepstor Village and require clearing by the WDBC road sweeper. The clerk will contact WDBC. Also, that sections of the kerb on road along the Sheepstor Brook are beginning to collapse. There is concern that this will become a danger to road users. The clerk reported that this matter has been raised with the Highways Officer and he will take a look when he is in the area.

**15. Correspondence**

No further correspondence.

**16. Urgent additional business, by leave of The Chair**

The DALC newsletter reported that the legislation to allow remote meetings of Councils comes to an end on the 6<sup>th</sup> May.

Thought will need to be given as to what to do after that date and will be put on the agenda to discuss at the next meeting.

Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, members the public and press were excluded due to the confidential nature of the business to be transacted.

*It was noted that any members of the public and WDBC Cllr Moyse had left the meeting.*

**Item 6 ROI Committee Meeting Minutes**

The minutes were agreed.

The clerk has sent a letter to the tenant and is awaiting a response.

The ongoing situation was discussed, and the payment of the rent will be reviewed when there is any easing of the restrictions.

The Meeting was closed at 9.14pm.

Signed

Date