

Draft minutes subject to approval

Burrator Parish Council

Minutes of the Annual General Meeting held on Thursday 31st May 2018 at Walkhampton Memorial Hall

Councillors present: Cllrs Aves, Ellis, Fisk, Wills, Scrivener, Palmer, Moorhead, Paskins & Hopson.

Absent: Cllrs Powell, Legassick, Glanville, Landick & Cole.

Also present: Cllr D Moyse & Cllr D Cloke, Borough Councillors. Mr S Grey, Burrator Twinning Association.

The Clerk opened the meeting at 7.40pm.

1. Election of Chairman.

The Clerk requested nominations for a Chairman. Cllr Scrivener nominated Cllr Palmer as Chairman. Cllr Palmer advised that he was willing stand temporarily until such a time that another nomination was presented. This was seconded by Cllr Hopson and agreed by all. Cllr Palmer took the Chair.

2. Election of Vice Chairman.

Cllr Scrivener nominated Cllr Ellis as Vice Chairman. This was seconded by Cllr Hopson and agreed by all. Cllr Ellis accepted the position.

3. Apologies for Absence.

Cllrs Powell, Legassick, Glanville, Landick & Cole.

4. Declarations of Interest.

There were no declarations of interest.

5. Nominations to Committees & Outside Bodies.

Cllrs discussed and agreed the representatives as the attached sheet. Proposed Cllr Scrivener and seconded Cllr Moorhead.

6. Minutes of the Council Meeting held 26th April 2018.

The minutes were agreed as accurate and signed by Cllr Palmer.

7. Matters arising from the minutes.

Cllr Paskins advised that he was now in receipt of the new notice board for Walkhampton and had gained two estimates for its installation from local contractors. The Clerk advised of the two estimates received and it was agreed to commence with Mr Butler at £200 plus VAT that the Council can reclaim. The Clerk was requested to instruct Mr Butler and to inform the other contractor of his unsuccessful estimate on this occasion.

- 8. Planning Committee.**
 - a) Minutes of the meeting held on 19th May 2018**

It was noted that the meeting had been cancelled due to no quorum.
- 9. Finance & General Purposes Committee.**
 - a) Bills for payment. It was agreed to pay the bills presented.
 - b) Financial Statements. The statement was noted.
- 10. The Royal Oak Inn Committee.**

It was agreed to accept the Chairman's report from the earlier Annual Parish Meeting.
- 11. Parish Plan Steering Group**

The Clerk circulated a written report from Kay Thomas and cllrs agreed to read this at home and discuss progress at the next meeting.
- 12. Burrator Beacon.**

It was noted that the Burrator Beacon is ready for distribution from Dousland Post Office.
- 13. Reports from outside bodies.**
 - a) Borough Councillors Report

Cllr Moyse gave a short verbal report on Mission in Principle and that indications so far were that DNP do not have any sites that would possibly be affected.
 - b) Any Other Reports

No reports.
- 14. Public Relations.**

No report.
- 15. Parish Property.**

The Clerk reported on the slow progress for the inscription on Meavy War Memorial and that she would be meeting on site shortly with the stone mason. Cllrs discussed the possibility that the railings may need to be cut/removed temporarily to allow the inscription to be added and it was agreed to wait for the outcome of the site meeting.

The Clerk was reminded to chase the survey due on the Meavy Oak Tree.
- 16. Highway Matters.**

Cllrs discussed the various road works on the B3212 and the impact for the forthcoming weekend. Cllrs further discussed the running event at Burrator and the relations that the organisers' appear to have with DCC's Mr Pryce, Highways Manager (Coordination, Enforcement & Events). It was agreed to monitor the event and impact on the area.

The Clerk advised of an email received confirming that additional works were being included in the bridge repair at the top of Meavy in August: To install concrete channels to the side of the road, to clear the ditch and ensure that the pipe under the road is running clear.

Cllrs discussed the responsibility for the gate onto the moorland at his location as it cannot be opened and it was agreed to write to DCC.

17. Correspondence.

The letter from Mark Northmore regarding Yennadon Common & Knowle Down was discussed and noted. The Clerk was requested to advise Highways of the tree branches overhanging the B3212 from the woods at Dousland as vehicles are having to keep to the middle of the narrow section.

Yennadon Quarry fencing was discussed and concluded that it could be restrictions on the common that prevent the fencing being further inland from the quarry edge.

18. Urgent Additional Business, by Leave of the Chair.

None.

The Meeting was closed at 8.35pm.

Signed

Date