

Draft minutes subject to approval

Burrator Parish Council

Minutes of the remote Council Meeting held on Thursday 29th October 2020 via Zoom

Councillors present: Cllrs Paskins, Mechan, Wills, Glanville F, Glanville R, Scrivener, Hopson, Stribley, Palmer & Ayres.

Also present: Cllr Moyse, Borough Councillor. Sam Regan de Bere, Parish Plan Steering Group.

Cllr Paskins opened the meeting at 7.36pm and invited Sam Regan de Bere to address the Councillors at the beginning of the meeting with regard to the draft table that was circulated by Kay Thomas a couple of days ago. Sam presented this to the councillors which shows the objectives of the community research and talked this through. Sam suggested a sub group or one cllr to assist next stage moving forward. Cllrs discussed and agreed that one separate working group of all cllrs be held for this sole matter to be dealt with before responding back to the Steering Group. The Clerk was requested to arrange this working meeting group within the next two weeks and email Cllr Moyse the reports and draft table. Sam Regan de Bere left the meeting.

1. Apologies for Absence.

Cllrs Brunsdon & Balkwill

2. Declarations of Interest.

There were no declarations of interest. Otherwise as recorded in the register.

3. Minutes of the meeting held on 24th September 2020

Amendments:

Page 1 to include Cllr Brunsdon as present.

Item 4 insert VPS "Security"

Item 5 insert word "powers".

Item 8 Cllr R Glanville not F in two places.

a) Presentation of Minutes at Meetings (Cllr Ayres)

Cllr Ayres summarised his circulated paper with regard to process and presentation of minutes being semi verbatim. Cllr Paskins referred to the NALC advice. It was noted with a change of Clerk imminent that the minutes could be simplified. Cllr Palmer proposes that the Council accept Cllr Ayres proposal. Cllr Wills proposed that the minutes remain semi verbatim. Seconded Cllr Glanville R - the vote for was recorded Cllrs Wills, Glanville, Paskins. The Clerk advised of Cllr Brunsdon comment by email but this was dismissed by Cllrs as he was not present. Against Cllrs Mechan, Glanville F, Palmer, Ayres, Hopson, Stribley, Scrivener. The first proposal from Cllr Ayres, seconded by Cllr Palmer - the vote for was recorded Cllrs Ayres, Palmer, Scrivener, Mechan, Glanville F, Stribley, Hopson. The vote was carried.

- 4. Matters arising from the minutes of 24th September 2020**
Item 6 It was noted that remote meetings will continue for some time.
- 5. Delegation of Power (Cllr Ayres)**
Cllr Ayres reported further on his concerns referred to in his circulated paper. Cllr Ayres proposed that decisions made within the smaller committees of the council are completely transparent and agreed. Cllrs discussed and noted that delegation can be given to a smaller number of cllrs within a committee to attend a sub meeting, for example, but no decision making powers given outside of the committee.
- 6. Appointment of Parish Clerk.**
Cllr Paskins summarised the applications received and gave report of the interviews held by Cllrs Paskins, Glanville R & Brunsdon on the 27th October. Those cllrs proposed the preferred candidate be appointed as Clerk to the Parish Council, subject to references. The Clerk was requested to circulate the candidate's CV to the cllrs for information. Cllr Glanville proposed that the candidate, Katharine Griffiths, be appointed subject to satisfactory reference, seconded by Cllr Scrivener and this was agreed by all.
- 7. Planning Committee.**
 - a) Minutes of the meeting held on 15th October 2020.**
Cllr Paskins summarised the meeting and the minutes were noted.

Cllrs discussed the submission of further information - DNPA Planning Application Ref 0348/15 Proposed extension to Yennadon Quarry, Iron Mine Lane. Cllr Scrivener proposed that no observations be made at this stage on the proposed land exchange and this was seconded by Cllr Palmer. This was agreed with one against Cllr Glanville R. It was also proposed to re-visit the application of Yennadon Quarry at the next meeting. Proposed Cllr Glanville F seconded Cllr Mechan and agreed by all.
- 8. The Royal Oak Inn Committee.**
 - a) Minutes of the meeting held on 15th October 2020.**
Cllr Wills presented the minutes.
- 9. Finance and General Purposes Committee.**
 - a) Minutes of the meeting held on 15th October 2020.** Cllr Glanville presented the minutes. It was noted that the Precept will be an item on November's agenda.
 - b) Bills for payment.** Cllr Glanville proposed the bills be paid, seconded by Cllr Scrivener and this was agreed by all.
 - c) Financial Statements.** The statement was noted. The finances were discussed. Cllrs discussed the quotation for replacing the notice board at Lovaton. Cllr Glanville proposed that the quote be held for further investigation and discussed by the Finance Committee, seconded by Cllr Glanville F. This was agreed by all.
- 10. Burrator Events.**
No reports.
- 11. Parish Plan Steering Group.**
It was noted that this item had been discussed under public time.

- 12. Burrator Beacon.**
No reports.
- 13. Reports from outside bodies.**
a) Borough Councillors Report. Cllr Moyse gave a verbal report.
b) Any other reports. No reports.
- 14. Public Relations.**
No report.
- 15. Parish Property.**
a) Defibrillator Maintenance.
Cllrs reported on the units in their various locations. The Clerk reported that Punch for the Burrator Inn are attending to the electric supply.
It was reported that the notice board on the wall of Dousland Post Office needs to be removed for insurance purposes, at the request of the property owner. Cllrs discussed reusing the notice board in Lovaton, this to be further discussed with Cllr Brunsdon.
- 16. Highways**
Cllr Glanville F advised of the cut hedges at the end of Church View, and that on the higher side the view is still obscured. The Clerk will report this to Highways. Cllr Glanville advised that a lorry has been stuck again on Huckworthy Bridge due to lack of signage. The Clerk was asked to request Highways look at this again.
- 17. Correspondence.**
a) Use of Meavy Bus Shelter
The Council considered a letter from the Diocese and noted no response or acknowledgement from the headmaster or board of governors. Cllrs discussed and noted that the sign in the shelter has been removed and also that a bus user has been seen in the bus shelter. It was agreed to respond to the Diocese to report that the school as unfortunately not responded.
- 18. Urgent additional business, by leave of the Chair.**
Cllr Glanville F, requested the Parish Council support the Walkhampton Christmas lights as this year there can be no public event to raise funds. Cllr Moyse suggested that she look at her cllr budget to see if some funds could be directed that way. Cllr Scrivener also commented that Sheepstor have a budget for charitable donations and might also be able to help. He would make enquiries. It was agreed that the Parish Council would not be able to commit at the time of the meeting.

The Meeting was closed at 10.03pm.

Signed

Date