

Draft minutes subject to approval

Burrator Parish Council

Minutes of the Meeting held on Thursday 28th June 2018 at Meavy Parish Hall, Meavy

Councillors present: Cllrs Palmer, Scrivener, Paskins, Aves, Ellis, Landick, Cole & Glanville.

Also present: Cllr D Moyse, Borough Councillor. Revd N Shutt, West Dartmoor Benefice.

Absent: Cllr D Cloke, Borough Councillor. Cllrs Moorhead, Hopson, Legassick, Powell, Fisk & Wills.

Cllr Palmer welcomed everyone at 7.30pm and invited Revd Shutt to address the Councillors. Revd Shutt spoke on the proposed Champing at St Mary's Church, Walkhampton and it was noted that his detailed report had been circulated prior to the meeting. Revd Shutt advised that a planning application would shortly be made to DNPA but that they are broadly supportive of the proposals. Cllrs asked questions on the facilities of the Church which Revd Shutt confirmed that electricity, wifi and toilet facilities are available. Cllr Palmer advised that he supported the heritage experience being provided for visitors and that he looked forward to the Parish Council receiving the planning application. Revd Shutt left the hall and Cllr Palmer formally opened the meeting at 7.37pm.

1. Apologies for Absence.

Cllrs Moorhead, Hopson, Legassick, Powell, Fisk & Wills.

2. Declarations of Interest.

None. Otherwise as recorded in the Register.

3. Minutes of the meeting held on 31st May 2018.

Amendment was agreed to Item 13 to read Permission in Principle of brownfield sites. With that amendment, the minutes were signed as accurate by Cllr Palmer. Proposed Cllr Scrivener Seconded Cllr Ellis.

4. Matters arising from the Minutes of 31st May 2018.

Item 7 It was confirmed that the new noticeboard was in place at Walkhampton. Cllr Aves commented that it was a superb job and recommended that the Parish Council select another noticeboard to replace next year. Cllr Paskins advised that he had personally contributed approx. £30 for the supplier to provide half of the noticeboard locked for Parish Council use. It was agreed that Cllr Paskins would be reimbursed for this. Proposed Cllr Aves Seconded Cllr Glanville.

Item 15 Cllr Aves advised that he felt that the unauthorised inscription on Meavy War Memorial looked awful but that the railings are bolted so could be easily removed. The Clerk advised that she was still waiting for Pascoe & Son and would chase them up.

5. Planning Committee.

a) Minutes of the meeting held on 21st June 2018.

In the absence of both Committee Chair and Vice, the minutes were noted. The Clerk requested that two applications be dealt with in order to meet the comment deadline and this was agreed.

b) 0305/18 Proposed installation of BT cabinet, addition of antennas to existing telegraph pole and ancillary equipment, Telegraph pole at Burrator Dam, Burrator Reservoir, Yelverton

Cllr Scrivener summarised the application and handed around photographs provided by the applicant BT Group. He reported on a conversation with DNPA including that part of the application was to provide essential emergency services signal in the area as well as improved services by providers. After discussion it was agreed to support the application as cllrs all felt that the area required signal for emergency communications. Proposed Cllr Scrivener Seconded Cllr Glanville.

(Cllr Cole arrived at the meeting)

c) Application 0301/18 Proposed erection of side extension to orangery, 2 Boundary Road, Dousland.

Cllr Ellis advised of his site visit with Cllr Moorhead. After discussion it was agreed to support the application. Proposed Cllr Ellis Seconded Cllr Paskins.

6. Finance & General Purposes Committee.

a) Minutes of the meeting held on 21st June 2018. Cllr Ellis presented the minutes which were noted.

b) Bills for Payment. The Clerk presented the bills for payment and these were agreed. Proposed Cllr Glanville Seconded Cllr Ellis and cheques signed by authorised signatories.

c) Financial Statements. The balances were noted. The Clerk requested that the general fund be built up before any further projects/expenditure be considered.

d) Communities Together Fund. The Clerk advised of new information just received by email that she had not yet time to digest. It was agreed that the Clerk would circulate this to all cllrs for the next meeting. Cllr Aves advised of some questions that he had raised with the Link Committee that had not yet been responded to.

7. The Royal Oak Inn Committee.

a) Minutes of the meeting held on 21st June 2018. Cllr Aves presented the minutes and these were noted. Cllrs noted the renewal of plumbing in the kitchen carried out that week. Cllr Palmer requested that a couple of councillors on the committee take a look at the proposed multi fuel stove before the order be placed and Cllr Cole agreed that she would look into this.

8. Burrator Events.

Cllr Scrivener reported on two recent events held at Burrator Reservoir and expressed his disappointed that Sheepstor residents had not attended the meeting as expected for this item. Cllr Scrivener reported on the Burrator 10k running event, with 659 people taking part. He advised that it was a well organised event run by a professional team however the road closure remains a concern and has an impact on the lives of Sheepstor residents and any other visitors to the area. He advised that the advance road closure signs were not in place until the Thursday evening before the event and that the actual road closure covers a wider area than permitted. Cllr Scrivener requested that the Parish Council write to Meg Booth, Chief Officer of Highways with these

concerns and highlighting previous communications from Mr Pryce that this would not be a regular occurrence, but now three annual events have taken place with a fourth in the planning. Cllr Scrivener also reported on the wedding reception at the Head Weir in that there was no disturbance but suggested that the Parish Council ask SWLT for a copy of their policy statement in relation to such events so that local residents and Councillors can continue to monitor.

After discussion it was agreed to write to Meg Booth at DCC with the points raised and to include the lack of communication with local residents and farmers of the road closure. It was also agreed to request the policy statement from SWLT and it was noted that Mr Reeves may attend the July meeting where events could be discussed further. Proposed Cllr Scrivener Seconded Cllr Aves.

Cllr Moyle advised that a Burrator Advisory Group meeting would be held in August and Cllr Scrivener advised that Mr Reeves welcomes comments throughout the year rather than saving them for the annual meeting. Cllr Cole commented that the Parish Council should not always be so negative on events but agreed that communication was important to ensure the ongoing use of the area by visitors. Cllr Palmer requested that the Burrator Advisory Group be placed on the Committee & Outside Body list with Cllr Hopson as the representative as he had volunteered. This was agreed. Proposed Cllr Scrivener Seconded Cllr Ellis.

It was agreed to respond to Mr Drennans' email and advise that letters were being sent to relevant authorities.

9. Parish Plan Steering Group.

Cllrs discussed the recent email from Isobel Parris requesting advice on how to proceed with a planning application for a playpark at the Helen Rowett Memorial Park, Dousland. Cllr Aves reported further on his own response which had been circulated and confirmed that there are no resident children but there are children who spend time with grandparents in Manor Park. Cllrs Aves stressed the issue with the substation being on the land and that the relevant section was owned by Western Power. Cllr Glanville advised of a petition handed out with the questionnaire to gain support for a playpark. Cllrs discussed the procedure required in order to reach the point of publishing the Parish Plan and some cllrs felt that the steering group was premature in pursuing this ahead of a published plan. Other cllrs felt that the parishioners can pursue plans ahead of the plan and that the Parish Council should not suppress the enthusiasm of the steering group. It was therefore agreed to respond to Isobel and encourage the continued work and to consider whether there may be other sites in Dousland that may be more suitable in future.

Cllrs then discussed the previous report by Kay Thomas which had been circulated previously. The question of budget was discussed and agreed that there could be no set amount provided however, steering group members can approach the Clerk with an outline of estimated costs for a particular task or event which can be discussed with key members of the Parish Council and authorised in advance.

10. Burrator Beacon.

No reports.

11. Reports from Outside Bodies.

a) Borough Councillors Report. Cllr Moyle gave a verbal report on recent meetings at DNPA.

b) Any other reports. Cllr Ellis reported that the Burrator Inn were planning to fund raise for the provision of a defibrillator at the Inn and enquired as to funding that the Parish Council could assist with. The Clerk advised that this would be answered by the reading of the Communities Together information that she would shortly be emailing out to all cllrs. Cllr Palmer requested that the Clerk enquire of other sources for instance British Heart Foundation.

12. Public Relations.

a) Social Media Updates.

None.

13. Parish Property.

No reports.

14. Highways

Cllr Paskins advised of two reports made to DCC via the Clerk over the blocked drain and collapsing drain in Walkhampton. The Clerk advised that they had responded with actions complete but would verify this and forward to Cllr Paskins. Cllr Ellis advised that he would send a list of roads that need weeding by WDBC. Cllrs noted that the blocked cattle grid at the Scout Hut, Nattor was still blocked but had been reported. The cattle grid gate off Burrator Road to the reservoir was reported to have a large warning sign (from police) over increased thefts in the area from vehicles. The sign has become loose and is flapping, scaring horses from going near the gate. The Clerk was asked to pass this information onto the local police.

15. General Data Protection Regulation.

The Clerk advised of the policy now in place and that this would be circulated to cllrs for their information. Cllrs discussed the use of email addresses and the need for caution when forwarding emails to others.

16. Correspondence.

Cllr Palmer requested formality of correspondence received, particularly emails that should all come to the meetings for discussion and agreed responses.

17. Urgent additional business, by leave of the Chair.

None.

The Meeting was closed at 9.35pm.

Signed

Date