

Draft minutes subject to approval

Burrator Parish Council

Minutes of the remote Council Meeting held on Thursday 26th November 2020 via Zoom

Councillors present: Cllrs Paskins, Glanville R, Scrivener, Mechan, Balkwill, Stribley, Ayres, Wills, Hopson, Brunsdon, Glanville F.

Also present: Cllr D Moyse, Borough Councillor. Katharine Griffiths, appointed Parish Clerk. Kay Thomas & Sam Regan de Bere, Parish Plan Steering Group.

Absent: Cllr G Palmer.

Cllr Paskins opened the meeting at 7.32pm and suggested that Item 9 be brought forward for the convenience of Kay & Sam. This was agreed.

9. Parish Plan Steering Group.

Cllr Hopson reported on the meeting held earlier that month where cllrs considered the table of issues presented by the steering group. Cllrs discussed process and expectations. It was agreed to circulate the minutes and draft email to all Cllrs now with a response yet to be agreed. Sam & Kay were invited to speak, Kay summarised how she expects the final plan to look and be actioned. Sam & Kay advised that the steering group would continue to prepare a report and present to the Parish Council.

1. Apologies for Absence.

None.

2. Declarations of Interest.

There were no declarations of interest. Otherwise as recorded in the register.

3. Minutes of the meeting held on 29th October 2020.

The minutes were agreed as accurate.

4. Matters arising from the minutes of 29th October 2020.

Item 6 Cllr Paskins confirmed that Katherine Griffiths post was confirmed.

Item 16 Cllr Glanville requested a meeting with the Highways Officer to further consider the hedge at the entrance to Church View. The Clerk was asked to request this.

Item 18 Cllr Moyse advised that she would chase up the application for funding at WDBC.

5. Planning Committee.

a) Yennadon Quarry

It was clarified that the commoners have not made any feedback.

Cllr Moyse advised that the application is on the DNPA Agenda and recommended for approval. Cllrs noted that the Parish Council has historically objected to the application and this was on record at DNPA. It

was proposed therefore not to attend the DNPA meeting. Proposed Cllr Scrivener Seconded Cllr Glanville. This was carried.

6. The Royal Oak Inn Committee.

Deferred to Part Two after the meeting.

7. Finance and General Purposes Committee.

a) Bills for payment. The bills were summarised. Proposed Cllr Glanville Seconded Cllr Scrivener. The bills were agreed to be paid.

b) Financial Statements. The statement was noted.

c) Parish Precept 2021-2022. It was agreed that the Clerk would send advance notification to WDBC that the Precept will be increased when the application is due. Cllrs agreed that the Precept for 2021-2022 be £22000.00, this was proposed by Cllr Glanville R and seconded by Cllr Hopson and agreed by all.

8. Burrator Events.

No reports.

10. Burrator Beacon.

It was noted that the Winter edition will now contain the new Clerks details.

11. Reports from outside bodies.

a) Borough Councillors Report. Cllr Moyse gave a verbal report.

b) Any other reports. No reports.

12. Public Relations.

a) Remembrance Day (Cllr F Glanville)

Cllr Glanville proposed that the Parish Council place a wreath in forthcoming years at each memorial in the Parish, this was seconded by Cllr Stribley. This was agreed. The Clerk was asked to write to the Rector requesting that the Parish Council be invited each year to attend the services in the Parish.

13. Parish Property.

a) Defibrillator Maintenance. Cllr Ayres confirmed that he had tested the unit in Meavy and completed the online form as detailed in the correspondence. It was agreed to discuss further in the **next item**.

b) Dousland Notice Board. Cllr Brunsdon advised of a quote from Tom Bell for £55 to relocate the notice board to Lovaton for a short term fix. Cllr Brunsdon proposed that the quote be accepted and this was seconded Cllr Scrivener. This was agreed. Cllrs discussed the notice board on Burrator Road and requested the Clerk notify Highways that the potholes and flooding prevents people from approaching the notice board at times.

Cllrs discussed the poor condition of the Meavy Notice Board and Cllr Ayres offered to look at a temporary repair to save on costs.

14. Highways.

Cllrs discussed having emergency contact(s) in each village and to consider a written plan be drawn up. Cllr Stribley confirmed that she was happy to remain a contact for Meavy village. Cllrs discussed the closure of roads in snow fall and the required management, the lack of police personnel and potential community groups that could assist with manpower in such times. Cllr Scrivener proposed that the Parish Council write to the local Inspector and enquire of their Snow Plan and whether a Snow Gate could be installed, that

would prevent vehicles from driving to Princetown or Burrator Reservoir could be closed by community representatives/fire service in times of snow. This was seconded by Cllr Glanville and agreed.

15. Correspondence.

A letter from a resident at Huckworthy Bridge was discussed in relation to repairs to the seat and attention required to the layby. Cllr Glanville clarified that he has arranged some hardcore delivery to Huckworthy as requested.

Cllrs agreed that an article be placed in the Spring Burrator Beacon encouraging parishioners to keep the local benches in good condition.

a) Use of Meavy Bus Shelter

Cllrs discussed the response and it was agreed to inform the local residents. It was agreed to respond to the headmaster to clarify that the people within the schools authority have been notified by him that the shelter is out of use to them. Therefore the parishioners of Meavy can use the bus shelter safely with social distancing and copy to the Diocese. This was agreed.

16. Urgent additional business, by leave of the Chair.

Cllr Paskins gave formal thanks to the Clerk for her 16 years service. He also welcomed Kathy to her new role.

The Meeting was closed at 21.23pm.

Signed

Date