

Draft minutes subject to approval

Burrator Parish Council

Minutes of the Council Meeting held on Thursday 26th November 2015 at Meavy Primary School

Councillors present: Cllrs Moorhead, Hopson, Fisk, Aves, Ellis, Lynn, Cole & Legassick.

Councillors absent: Cllrs Scrivener, Palmer & Powell.

Also Present: Mr A Trueman (for Item 3), Cllr D Moyse (Borough Cllr), Mr P Glanville (DNPA Ranger) & Mr J Knight (for the Burrator Twinning Association).

Cllr Hopson welcomed everyone to the meeting and invited Mr P Glanville to speak. Mr Glanville updated the Cllrs on various maintenance works throughout the Parish, especially of clearing drainage on bridleways and public rights of way at this time of year. Mr Glanville requested that the Parish Council consider how they may assist such works and would welcome any volunteers to work with him. Cllr Hopson suggested an article be placed in the Burrator Beacon and Mr Glanville confirmed that this could be considered. Mr Glanville left a draft of the Community Path Scheme with Cllr Hopson.

Cllr Hopson opened the meeting at 7.40pm.

- 1. Apologies**
Cllrs Scrivener, Palmer & Powell.
- 2. Declarations of Interest.**
None. Otherwise as recorded in the Register.
- 3. Co-Option of New Councillor.**
Cllr Hopson welcomed Mr Trueman to the meeting and summarised to the Cllrs that Mr Trueman was an ex Parish Councillor who was unsuccessful in the Parish Election in May 2015 for the Meavy Ward. Mr Trueman confirmed that he was still keen to be a member of the Parish Council and would be happy to fill another seat on a different Ward. It was therefore proposed to co-opt Mr Trueman to the Meavy Dousland Ward. Proposed Cllr Cole Seconded Cllr Legassick. Mr Trueman joined the Parish Councillors at the table and was reminded that he would be unable to vote until the Register of Interests forms were registered with WDBC.
- 4. Minutes of the Meeting held on 29th September 2015.**
The Minutes were signed as an accurate record. Proposed Cllr Cole Seconded Cllr Moorhead.
- 5. Matters arising from the Minutes.**
Item 10 Para 2 was briefly discussed with the Clerk confirming that payment for advertising had been made.

6. **Planning Committee.**
 - a) **Minutes of the meeting held on 12th November 2015.**

The minutes were noted.

Cllr Cole advised that she and Cllr Fisk attended the DNPA Site Meeting for application 0499/14 at Clearbrook. This was briefly discussed.

7. **Finance & General Purposes Committee.**
 - a) **Bills for payment.** It was proposed to pay the bills of £1725.71. **Proposed Cllr Cole Seconded Cllr Moorhead.**
 - b) **Financial Statements.** These were noted.

8. **The Royal Oak Inn Committee.**
 - a) **Minutes of the meeting held on 12th November 2015.**

Cllr Cole summarised the meeting and requested that the Clerk update the Cllrs on the Surveyors quotes. The Clerk summarised the building survey of 2011 and the recommendation of a non-urgent inspection and reinforcing of the roof trusses. Two quotes had been received in time for the meeting for initial reports at £975 and £1000 plus VAT and it was noted that both carried similar hourly rates for design and specification works thereafter. After discussion it was agreed to instruct Mr A Boaden of Michael Dew Associates. **Proposed Cllr Hopson Seconded Cllr Aves.**

The replacement window was discussed and the Clerk confirming that she has only been able to source one carpenter so far. Cllrs were invited to ask other local carpenters to price the works.

9. **Burrator Twinning Association.**

Cllr Hopson summarised an email received from Mr Knight and invited Mr Knight to join in the discussion. Mr Knight gave some history of the Association which will celebrate 40 years next year. Mr Knight requested that the Parish Council give consideration to the Parish Boundary signs with a view to replacing them to include "Twinned with Mathieu". Cllrs discussed the proposal and it was agreed that it should be looked into. Cllr Hopson requested a volunteer to establish how many signs they were, where and to take a photograph of each for discussion at the next meeting.

10. **Burrator Beacon.**

The Clerk advised that the Winter Edition was currently being printed and Cllr Trueman volunteered to collect the copies from the University when ready.

11. **Reports from Outside Bodies.**
 - a) **Borough Councillors Report**

Cllr Moyse gave a verbal report on matters at DNPA and WDBC. Cllr Moyse raised the matter of the new 30 mph signs in Manor Park and asked if the Parish Council were aware of one resident's complaint. The Clerk clarified that complaint had been made, also made to Cllrs Lynn and Hopson. The Clerk advised that DCC Highways had responded swiftly with a visit to the resident and an email response to the Parish Council which had also been copied to the resident. It was noted however that the resident remains discontent with the matter and is taking the complaint further with DCC. It was therefore agreed that the Parish Council had no further action to take.

Other reports:

Cllr Moyse reminded Cllrs of the DNPA Forum meeting taking place the following day. The Clerk advised that no email had been received and Cllr Cole confirmed that she could not attend at such short notice. The Clerk noted to contact DNPA and be placed on the email list again for the agendas. Cllr Fisk however noted the details with a view to trying to attend.

Cllr Hopson reminded all present of an email report from Cllr Scrivener on his recent attendance of the Burrator Advisory Group Meeting and suggested that Cllr Scrivener give a verbal report at the next meeting.

Cllrs Cole & Legassick reported on a Farmers Forum that they had recently attended. Cllr Cole advised that she had complained to Mr Bishop of the lack of planning training workshops for Parish Councillors, as promised in the Summer 2015.

Cllr Aves advised that the next Southern Link Committee Meeting would take place on 3rd December.

12. Parish Property.

Cllr Ellis proposed that the Parish Council look into adopting the Dousland Telephone Box from BT and installing a defibrillator into it. Cllr Ellis advised that initial investigation confirmed that BT would be willing to accept an application to adopt the kiosk. Cllrs discussed the idea and it was felt important to establish firstly that no local residents rely on the BT service from the kiosk. Cllr Ellis agreed that he would look further into this and report at the next meeting.

Cllr Hopson advised that the notice board at Sheepstor requires rubbing down and repainting. It was agreed that Cllr Hopson source a price from a local handy person.

13. Highways

Cllr Legassick reported of a blocked culvert on Ringmoor Road by the cattle grid and the Clerk advised that this would be reported. The Clerk was also asked to report over grown gorse on Portland Lane coming from Ringmoor Down which is making the road very narrow.

Speed Limits were briefly discussed with Cllr Lynn reminded Cllrs that the Department of Transport is currently reviewing limits.

14. Correspondence.

The report on event management by Len Jones, Commoners was noted, having been circulated by email previously.

The Clerk advised of a letter received from a Walkhampton Resident with regard to the status of the Walkhampton Inn. After discussion it was agreed to invite the residents and others to attend the next Parish Council meeting to present their concerns and ideas.

15. Urgent additional business, by leave of the Chair.

Cllr Hopson advised that he and Cllr Legassick had attended the Good Councillors course at WDBC and would like to focus on public relations. Cllr Hopson asked the Clerk to place an agenda item for Public Relations on the next agenda and requested that all Cllrs consider how the Parish Council can improve on this area.

The Meeting was closed at 9.14 pm.

Signed

Date