

Draft minutes subject to approval

# **Burrator Parish Council**

## **Minutes of the Annual General Meeting held on Thursday 26<sup>th</sup> May 2016 at Walkhampton Memorial Hall**

**Councillors present:** Cllrs Hopson, Glanville, Aves, Moorhead, Ellis, Cole, Powell & Landick.

**Councillors absent:** Cllrs Scrivener, Paskins, Palmer, Trueman.

**Also Present:** Cllr D Cloke & Cllr D Moyse, Borough Councillors. Mr S Gray, Burrator Twinning Association, Mr P Edge, Walkhampton Resident.

The Clerk opened the meeting at 7.35pm

- 1. Election of Chairman.**  
The Clerk requested nominations for Chairman. Cllr Aves proposed Cllr Hopson and this was seconded by Cllr Cole. With no other nominations, this was agreed and Cllr Hopson took the Chair.
- 2. Election of Vice Chairman.**  
Cllr Aves proposed Cllr Cole and this was seconded by Cllr Moorhead. With no other nominations, this was agreed.
- 3. Apologies**  
Cllrs Scrivener, Legassick, Paskins, Palmer, Fisk & Trueman.
- 4. Declarations of Interest.**  
None. Otherwise as recorded in the Register.
- 5. Nominations to Committees and Outside Bodies.**  
The list was reviewed and agreed. The Clerk to circulate an update.
- 6. Minutes of the Meeting held on 28<sup>th</sup> April 2016.**  
The Minutes were signed as an accurate record.
- 7. Matters arising from the Minutes.**  
It was noted that the cattle grid gate near Greenwell Farm had been repaired. The Clerk advised that there was no response to date from the letter sent to SWW Agent regarding use of the Fishing Feast field. The Clerk summarised the Councils insurance cover as requested.  
**a) SWLT**  
The Clerk advised that the Chief Executive was prepared to attend an informal meeting with a couple of cllrs but not attend a full council meeting at this stage. Cllr Aves expressed his dissatisfaction at this but Cllrs Cole and Powell reminded all that SWLT are have no obligation to meet with Cllrs at all. After discussion it was agreed that an informal meeting would be more beneficial than no meeting at all. It was therefore agreed that Cllrs Scrivener, Cole, Ellis

& Moorhead would attend an information meeting and that the Clerk will arrange this between parties.

**8. Planning Committee.**

With no recent meeting, there was no report. Yennadon Quarry was discussed briefly.

**9. Finance & General Purposes Committee.**

**a) Bills for payment.** It was proposed to pay the bills of £2813.76. **Proposed** Cllr Moorhead **Seconded** Cllr Cole.

**b) Financial Statements.** The statement was noted.

The Clerk advised all that the usual Internal Auditor, Mr K Abraham had been taken ill and another had to be sourced at short notice. With the prior permission of the Chair and Vice, the Internal Audit had been completed that day by Mr R Stokes and the Annual Return was now ready for the External Audit.

The Clerk advised Cllrs of the 1% pay increase for Clerks due from 1<sup>st</sup> April 2016 and another 1% due in April 2017. The pay increase was agreed.

**10. The Royal Oak Inn Committee.**

Cllr Cole advised of verbal discontent amongst some local residents over the tenant and had advised them that any discontent can be expressed to the Committee when they meet. The Clerk advised of no written complaint but had heard from the tenant that he had been blamed for inconsiderate parking by users of the Inn, when in fact the cars belonged to local residents and their visitors.

**11. Burrator Twinning Association.**

**a) Boundary Sign Replacement.**

The Clerk advised that DNPA had confirmed that no planning permission was required. It was therefore agreed to continue with Tavy Signs redrawing and digitalising the logo and preparing a proof. The Clerk was asked to investigate registering the logo formally.

**12. Burrator Beacon.**

The Clerk advised that the next edition was being collected that day and delivered to the Editor for bundling.

**13. Reports from Outside Bodies.**

**a) Borough Councillors Report**

Cllrs Cloke & Moyse gave a verbal report. Cllr Cloke advised, further to the Chairs report at the Annual Parish Meeting, that the locality officer's manager is able to attend Parish Council Meetings if required. Cllr Moyse advised that DNPA are planning to hold Parish Planning Workshops shortly and that she is involved on the local plan committee and requested any cllrs to put forward any ideas.

**b) Any other reports.**

None.

**14. Public Relations.**

Cllrs discussed the Facebook page and Cllr Powell expressed her dissatisfaction at not being included in the updating of this when she had

volunteered along with Cllrs Scrivener and Ellis at the outset. Cllr Powell also advised that she would not be volunteering for the website as a result of this but had the expertise to do so. It was agreed that social media updates would be agreed at each meeting and an agenda item to be placed from now on.

**15. Parish Property.**

The Clerk advised of the notice board at Hoo Meavy needing new cork boarding. After discussion it was agreed to ask if the Horrabridge handyman would like to carry out a couple of jobs in our Parish.

**16. Highways.**

Cllr Aves advised of works that had taken place in Manor Close of relaying cabling and changing a transformer. Works had also been necessary in the grounds of the Helen Rowett Park but had all been undertaken very tidily.

Cllr Landick advised of the successful clear up of litter and weeds in Walkhampton, arranged by local residents. As a result of the clear up, he advised that many old drains had been uncovered that are blocked and have been reported to Highways. Cllr Cole suggested that maps be drawn up identify locations of drains as local knowledge may not always be available.

**17. Correspondence.**

None.

**18. Urgent additional business, by leave of the Chair.**

Cllr Aves commented on the Parish Plan due for renewal or update and that he considered that an update would be required. It was agreed that Cllrs Aves, Powell and Hopson would meet to review the Plan.

The Clerk was asked to instruct the grass contractor to cut the verge around the Boundary sign on the B3212 between Woodmans Corner and Dousland as this was not being included in Highways verge cutting.

Mr P Edge, a member of public requested to speak. He advised that the plans for Walkhampton Memorial Hall had taken a back step with unsuccessful grant applications with Sport England and National Lottery. The Committee would therefore be looking at reduced plans with the replacement roof being a priority.

The Meeting was closed at 9.05 pm.

Signed

Date