

Draft minutes subject to approval

Burrator Parish Council

Minutes of the Council Meeting held on Thursday 23rd May 2019 at Sheepstor Village Hall

Councillors present: Cllrs Aves, Stribley, Paskins, Scrivener, Wills, Hopson.

Also Present: Mr R Ayres (Item 5)

Absent: Cllrs Palmer & Legassick. Cllr D Moyse & Cllr T Bolton, Borough Councillors.

The Clerk opened the meeting with agenda item 1 at 7.30pm.

- 1. Election of Chairman.**
Cllr Hopson nominated Cllr Aves and this was seconded by Cllr Paskins. Cllrs present agreed and Cllr Aves accepted the role and took the Chair. Proposed Cllr Hopson Seconded Cllr Paskins.
- 2. Election of Vice Chairman.**
Cllr Aves proposed Cllr Paskins and this was seconded by Cllr Wills. Cllrs present agreed and Cllr Paskins accepted the role.
- 3. Apologies.**
Cllrs Palmer & Legassick, Cllr D Moyse.
- 4. Declarations of Interest.**
There were no declarations of interest. Otherwise as recorded in the register.
- 5. Co-Option of Members to Parish Council (Representations of the People Act 1985, Section 21)**
The Clerk summarised the applications for co-option from Mr R Glanville & Mr R Ayres, both previous Parish Councillors for Burrator. The Cllrs noted the applications and it was proposed to co-opt Mr Glanville to the ward of Walkhampton and Cllr Ayres to the ward of Meavy. Proposed Cllr Scrivener seconded Cllr Hopson and agreed by all.
- 6. Nominations to Committees and Outside Bodies.**
Cllr Scrivener proposed that, in light of low members, all should sit on the Planning Committee serving their individual wards. This was agreed. Proposed Cllr Scrivener Seconded Cllr Paskins.
It was agreed to leave Finance & General Purposes Committee to existing members as full Council members have to ratify recommendations made and the Royal Oak Inn Committee to remain with four serving ward members. Cllr Hopson requested to be representative on the DNPA Forum and this was agreed.

- 7. Minutes of the meeting held on 25th April 2019.**
Amendments were agreed to Item 4 para 1 where it should have read that a familiarisation session would take place before the defibrillator be installed.
Item 4 para 3 should read “next” instead of “nest”. And that Item 15 first para last line should not infer the SWLT “own” Emily Cannon.
- With the above amendments, the minutes were signed as an accurate record by Cllr Aves.
- 8. Matters arising from the minutes of 25th April 2019.**
It was noted that the defibrillators had not yet been installed.
The Oak Tree would be discussed under its own agenda item.
The Clerk confirmed that SWLT advised that SWW were actioning the issue of the tree leaning on the wall at road surrounding Burrator Reservoir.
Item 17. Cllr Aves confirmed that he had written in the capacity of Vice Chair to thank Cllr Moorhead and Cllr Coles for their long service to the Parish Council 27 years and 19 years respectively and circulated copies of the correspondence to the Cllrs.
It was noted that the toilets at Burrator Reservoir were closed due to the coin operation machinery.
- 9. Planning Committee.**
No report
- 10. Finance and General Purposes Committee.**
a) **Bills for payment.** The Bills were authorised for payment.
b) **Financial Statements.** The statement was noted.
c) **Review of Signatories.** After discussion it was agreed to add Cllrs Wills & Aves whilst removing retired Cllrs from the mandate.
- 11. The Royal Oak Inn Committee.**
Cllr Aves gave a brief summary of works completed and advised that the Committee would now be looking into replacement windows and restoration of cobbling at the next meeting.
- 12. Meavy Oak Tree.**
Cllrs discussed the survey report recommendation to remove the bench from under the tree and extend the railings to provide a wider no go zone to protect the roots from further compaction. It was agreed that relocating the bench be a priority and to gain a couple of quotes for extending the railings out to the point where the bench currently stands.
It was also agreed to instruct the Tree Surgeons to commence with the removal of the one branch, as recommended, on the other tree standing on the green.
- 13. Burrator Events.**
The Clerk advised of an email from the Meavy Oak Fair requesting permission to erect marquees on the green. It was agreed to confirm permission. The Clerk advised that she had already mentioned a no access area around the tree and that this had been confirmed as possible.
It was noted that a wedding is scheduled at the Head Weir, Burrator on 1st June and that a temporary traffic order had been made, again, for the road to be closed for the Burrator 10k on 2nd June.

- 14. Parish Plan Steering Group.**
Cllr Paskins advised of a meeting held with Kay and Sam recently and is now waiting for news on the next steps. After discussion it was agreed to request a formal update to be presented to the Parish Council at their meeting in July 2019, as the 2 year anniversary since the community took this forward.
- 15. Burrator Beacon.**
The Clerk advised that the current edition is at the printers.
- 16. Reports from outside bodies.**
a) no report.
b) Cllr Aves advised of a rescheduled meeting of the Chairs briefing for the Southern Links which he would be able to attend the following week.
- 17. Public Relations.**
No report.
- 18. Parish Property.**
Cllr Aves advised that the grass cuttings on the Helen Rowett Park could ideally be removed by the contractor as children do play regularly. This was agreed.
The notice boards on Meavy Parish Hall were discussed.
- 19. Highway Matters.**
The Clerk confirmed that the missing signpost to Cadover Bridge was on a list with Highways.
- 20. Correspondence.**
None.
- 21. Urgent additional business, by leave of the Chair.**
None.

The Meeting was closed at 8.30pm.

Signed

Date