

Draft minutes subject to approval

Burrator Parish Council

Minutes of the Meeting held on Thursday 22nd February 2018 at Walkhampton Memorial Hall

Councillors present: Cllrs Aves, Ellis, Glanville, Moorhead, Paskins, Cole, Legassick, Landick & Wills.

Absent: Cllrs Powell, Fisk, Hopson, Scrivener & Palmer.

Also present: Cllr D Moyses & Cllr D Cloke, Borough Councillors.

Cllr Cole welcomed all to the meeting which opened at 7.30pm.

- 1. Apologies for Absence.**
Cllrs Powell, Fisk, Hopson, Scrivener & Palmer.
- 2. Declarations of Interest.**
There were no declarations of interest.
- 3. Minutes of the Council Meeting held on 25th January 2018.**
Amendments were agreed that 1) Cllr Moyses was present 2) Item 6a Cllr Aves did not propose the bills be paid 3) Item 5a spelling amendment to the word erection. With those amendments the minutes were agreed as accurate and signed by Cllr Cole.
- 4. Matters arising from the minutes.**
Cllrs discussed the ongoing flooding of Meavy Village during and after heavy rainfall. Various proposed solutions were discussed but agreed to refer to Highways yet again for a response and request action.
- 5. Planning Committee.**
a) Application 0060/18 Proposed erection of extension at 8 Manor Park, Dousland. Cllrs Moorhead and Ellis advised of their site visit and proposed that the Parish Council support the application. This was agreed.
- 6. Finance & General Purposes Committee.**
a) Minutes of the meeting held on 8th February 2018. Cllr Glanville presented and summarised the minutes including the confusion of location and the fact that Cllr Scrivener had not received the message and therefore did not attend the revised location. The minutes were noted.
b) Grant Payments. Cllr Glanville summarised the two grant applications received. Cllrs discussed the request from Sheepstor Village Hall for a contribution towards improving the lighting in the hall. Cllr Scrivener's email previously circulated to Cllrs was noted however Cllrs agreed that a contribution should be considered and not the full amount of the proposed works. Cllr Legassick advised that fundraising activities for hall funds were not so frequent in past few years. Cllr Wills proposed that the Parish Council give a grant of £300 to cover the materials costs of the proposal leaving the

labour amount to be covered by other means. This was seconded by Cllr Landick and agreed by all.

The application from Walkham Scout Group was discussed and considered differently in that any application to support children to get outdoors and active should be supported in full. It was proposed to give a grant of £500 for the provision of a new BBQ and Tent. Proposed Cllr Legassick and seconded by Cllr Landick and agreed by all.

c) Award of Grass Contract. It was recorded that the contract had been offer to Mr Paul Harvey at £4900.00 per annum.

d) Bills for payment. It was agreed to pay the bills presented. Proposed Cllr Moorhead Seconded Cllr Legassick.

e) Financial Statements. The statement was noted. Cllr Glanville requested that the Budget for 2018-2019 be discussed further at the meeting due in April 2018.

7. The Royal Oak Inn Committee.

The Clerk advised that the truss repairs had commenced on Monday 19th February. She advised that several communications were had on Monday with the contractor and Nigel Pratt, Conservation Officer to revise the contractor's method statement and release the condition placed on the planning consent. The Clerk confirmed written release of the condition had been received today. However today the contractor has discovered a problem to overcome affecting the angle of the roof pitch, bottom chord attachment detail and window heights. Further detailed drawings are required and more consent from DNPA for amendments to the plans, hence more cost involved but unknown until the drawing and consent is achieved. Cllrs agreed that the Clerk keep all informed with information as and when available.

The Clerk advised that works would soon commence by DNPA on the Meavy War Memorial stonemason to extend the flat area ready for addition inscription and removal of unauthorised inscription. It was noted that a tent would be erected over the memorial during these works.

Cllr Legassick enquired as to the Royal Oak Inn's food hygiene rating as she had received an enquiry. It was clarified that the ratings (stars) are a requested and paid for rating by the tenant if required and not a statutory requirement by Environmental Health who carry out separate inspections for food hygiene.

8. Parish Plan Steering Group

Cllr Paskins gave an update on the Walkhampton Steering Group and the next meeting due on 22nd March.

9. Burrator Beacon.

The Clerk confirmed that the Spring edition is at the printers.

10. Reports from outside bodies.

a) Borough Councillors Report

Cllrs Cloke & Moyse gave a report on the financial situation at WDBC including the administration of Business Rates.

b) Any Other Reports

Cllr Ellis advised that he would be shortly meeting with the landlord at the Burrator Inn regarding a proposed defibrillator being housed on the outside.

11. Public Relations.

Cllrs discussed the proposed defibrillators for the Parish and Cllr Aves reminded all that there were still funds left in the TAP Fund. The Clerk was instructed to place an item on the next agenda for an application to be considered and requested to prepare the application forms in readiness for this meeting as the deadline for applications is short.

12. Parish Property.

It was noted that the new boundary sign at Ward Bridge had been stolen/removed. Two signs have been ordered one for the replacement at Ward Bridge and a new sign for Huckworthy Bridge. Cllrs agreed that Facebook publicity on the removed sign at Ward Bridge may be useful to avoid its disappearance from reoccurring.

13. Highway Matters.

Cllrs discussed various patching of pot holes and resurfacing in the Parish. The cattlegrid at the Nattor end of Sheepstor Common was reported to be full of growth and mud allowing the cattle to cross it. It was noted that also the cattlegrids at Hoo Meavy and Goodameavy are the same and that the Clerk should report this to Highways as there is a danger that cattle will cross the grids and become a danger on the Highway.

14. Correspondence.

None.

15. Urgent Additional Business, by Leave of the Chair.

None.

The Meeting was closed at 8.50pm.

Signed

Date